



Approved Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, May 19, 2020
4:00pm Regular Council Meeting

Mayor, Bill Hill, called the meeting to order at 4:00 P.M.

Roll Call: Present: Mayor Bill Hill; Councilman McDaniel; Councilwoman Baldwin-via zoom; Councilman Spencer; Councilwoman Denis; City Clerk/Treasurer-Lori Yarbrough; Deputy Clerk Tanya Ziegler; and City Attorney- Caitlin Kling via Zoom. Not Present: Public Works- Anthony Brandt; City Planner- Rand Wichman.

REPORTS:

Treasurer Report – Lori submitted written report and read the ending account balances. STCU Checking = \$52,923.55; STCU Savings = \$111,530.76; LGIP = \$844,915.39; Misc. income was Shane’s regular insurance \$52.00; Josh’s regular insurance \$757.51; Gary Fast Sub-Div \$1,248.00, Kootenai Electric capital credits \$1,073.28; grant reimbursement \$1,500.00; new water meter \$3,000.00 = total \$7,630.79.

Water Report – Lori submitted written report and read aloud. March usage = 2,266,973 gal. (haulers 241,400) and April usage = 2,163,283 gal. (haulers 188,100); **Billing in April was \$11,552.00 plus \$290.00 in late fees and collected was \$11,760.50.** Late fees this month are likely to be at about 39, and 11 accounts to get notices of shut-off for being greater than 60 days past due.

Planner Report – Rand submitted a written report. Recapping: Three (3) new Building Location/Site Disturbance Permits requested and all 3 approved. Idaho Forest Group annexation is moving forward slowly. The draft agreement was sent out, waiting for their comments. Two new Code enforcement cases this month. The Cole annexation – discussions of best case scenarios was identified with the city engineer and shared with applicants; waiting to hear back from them.

OTHER BUSINESS: DISCUSSION of USDA Offer on Water Improvements Loan/Rates Staff shared still moving forward, but the advertising has been delayed as USDA needs information from our City Bond Council. Still hoping for it to be soon and get the advertisements out. Some of the council shared their concerns with missing the window for “good bids” and wondered about waiting until spring. Overall, they can decide what to do once they see what bids do look like.

ACTION ITEMS:

1. APPROVAL OF THE OF THE May 5th REGULAR MEETING MINUTES:

Motion by Spencer, that we approve the regular meeting on the 5th, minutes without amendments.

***DISCUSSION All in favor-None opposed. Motion passed. ACTION ITEM**

2. APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, to approve paying the April/May bills as submitted without amendments. *DISCUSSION- All in favor-None opposed. Motion passed. ACTION ITEM

3. DISCUSSION/APPROVAL to consider a new Computer Software for the Water

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

Program and other city services. – Lori to shared pros and cons of Pelorus and Black Mountain quotes.
Motion by McDaniel to approve staff to move forward with the quote from Pelorus for a new software system. **ACTION ITEM** *DISCUSSION **Roll Call Vote:** Councilwoman Baldwin-yes; Councilman Spencer-yes; Councilwoman Denis-yes; and Councilman McDaniel-yes; **Motion Passed.**

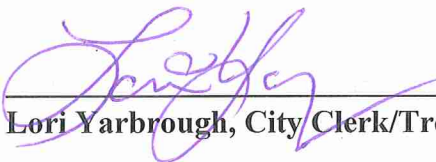
4. DISCUSSION/APPROVAL of CAT Generator Preventative Maintenance Enrollment-
*DISCUSSION – Council discussed various reasons to both have the maintenance plan and reasons for not. Ultimately, they decided against it and plan to increase the budget maintenance line and get Anthony trained to do the work himself. They realized they could be looking at a few more with the upcoming water improvements and would rather train him to do the work in house. **Motion by Spencer to NOT enroll in the CAT Standby Preventative Maintenance Plan at this time.** **Roll Call Vote:** Councilwoman Baldwin-yes; Councilman Spencer-yes; Councilwoman Denis-yes; and Councilman McDaniel-yes; **Motion Passed.**
ACTION ITEM

PUBLIC COMMENTS: None

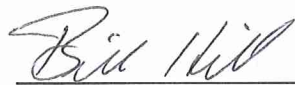
ANNOUNCEMENTS: **City Council**-none / **Mayor**-none / **Staff**-Lori shared that the contract with the Philly Cheesesteak guy is done and the building is the city’s property. The Farmer’s Market would like to use the building for another food vendor during the season. Staff will prepare a one-page amendment to include them having use of the building for the season. In the meantime, they will be allowed to use the structure for food vendors during the market times.

ADJOURNMENT at 5:17pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 6/2/2020